

## LYNDHURST JUNIOR SCHOOL

### ADMISSIONS POLICY 2018-2019

Lyndhurst Junior School is an Academy with an admission number of 120 for the year 2018-2019. Although the school is an Academy it participates in the Local Authority co-ordinated scheme for admissions and all dates and procedures within that scheme will apply.

We are an inclusive school and welcome all applications. There is no guarantee of a place for children living in the catchment area or attending feeder infant schools and you must make an application to attend Lyndhurst Junior School (Academy). We will admit from outside the area if there are spaces available.

Admission to our school is not dependent on ability or voluntary financial contribution. Children are expected to take part in all National Curriculum subjects including R.E.

If the school is oversubscribed, applications will be prioritised in order of the criteria below:-

1. Children who are looked after by a local authority (i.e. in their care or provided with accommodation by the authority for a continuous period of more than 24 hours). Children who were previously looked after but immediately following being looked after became subject to an adoption order, residence or special guardianship order.
2. Children living within the school's designated catchment area. (If the school cannot admit all applications from the catchment area, applicants will be ranked within this category in accordance with priorities 3(i) to (v) below.) This category includes step-brothers/step-sisters, adoptive brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household.
3. Children living outside the school's catchment area in the following priority order: -
  - i) children who have a brother or sister (living in the same household) already on roll and who will still be attending the school or on roll or offered a place for September 2018 at College Park Infant school the following year;  
  
Note – this category includes step-brothers/step-sisters, adoptive brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household.
  - ii) children eligible for service premium  
Note - service premium is paid to eligible children of armed services personnel under S14 of the Education Act 2002
  - iii) children of staff employed at the school (or school on an adjacent site)
    - (a) where the member of staff has been employed at the school for 2 or more years at the time at which the application is made, and or
    - (b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
  - iv) children attending, at the time of application, College Park Infant School. Children who live closest to the school, based on the shortest distance from home to

school, measured 'as the crow flies'. (This distance will be used where necessary to prioritise applications- see below).

Note: Should the school be oversubscribed from within any of the criteria 3(i) to 3(ii) above, then any additional criteria as given in 3(i) to 3(iii) will be used to prioritise applications within these categories. Should there be two or more identical distances requiring prioritisation, this will be done by casting lots.

### **Pupils with a statement of special educational needs or statutory education, health and care plan**

The Admissions code states " *"all children whose statement of special educational need (SEN) or Education Health and Care (EHC) plan names the school must be admitted"*.. These children will have priority for admission over and above all other admission applications.

### **Looked after Children and children who were previously looked after but immediately following being looked after became subject to an adoption order, residence or special guardianship order.**

A child is considered as 'Looked After' as defined in section 22(1) of the Children Act 1989.  
A child is considered 'Adopted' as defined in section 46 of the Adoption and Children Act 2002.  
Residence order- as defined in section 8 of the Children Act 1989.  
Special guardianship order – as defined in section 14 a of the Children Act 1989.

### **Catchment area**

The catchment boundary is generally described as running along north of the centre of Laburnum Grove and Chichester Road, east of and including Havant Road then east of the centre of London Road; south of Compton Road, south of Green Lane; west of and including Ayles Road; North of and including Locarno Road and west of centre of Copnor Road.  
Addresses in the catchment area should always be checked with the school of the Admissions Service.

### **Distance measurement**

Distances will be measured using the City Council's Geographical Information System (G.I.S). The Local Land and Property Gazetteer (L.L.P.G) unique property reference co-ordinates will be used to represent the school, whilst home co-ordinates will be primarily derived from the L.L.P.G, with Ordnance Survey's ADDRESS-POINT product used as support.

### **Fair Access Protocol**

The Local Authority has a "Fair Access Protocol" which prioritises admissions for certain categories of school age children. This protocol relates to admission applications throughout the year. The protocol will take priority above the school's admission policy for those on a school's waiting list and the LA may require schools to admit above their published admission limit.

### **Waiting lists**

If you are not offered a place at our school you can place your child's name on the waiting list for the school. The school keeps a waiting list which is used to fill casual vacancies occurring if pupils leave during the year, or withdraw from a place that has been offered. The waiting list is held strictly in accordance with the criteria in the published admissions policy and the Governors Admission Committee will consider all applications made against the criteria.

**Appeals**

If you are not offered a place at our school you have the right to appeal to an independent appeals panel.

**The Application Process:**

Application forms are available from the school. Proof of residence will be required with ALL application forms.

Applications for children applying for a Place in Year 3 for September 2018 will be sent direct to parents via their child’s infant school in early September 2017, the closing date for these applications is 15th January 2017. Parents can express a preference for more than one school.

**Objections to the Office of the Schools Adjudicator**

Any objections to the 2018/19 published arrangements can be made to the Office of the Schools Adjudicator (OSA). The deadline for objections is **15 May 2017**.

For further information on how to make an objection please visit the website

[www.gov.uk/government/organisations/office-of-the-schools-adjudicator](http://www.gov.uk/government/organisations/office-of-the-schools-adjudicator)

Dated: January 2017

Date for review: January 2019

Chair of Governor’s Signature .....

**Addendum to Policy - September 2017:**

**Following an academy conversion, all in year admissions should now be referred to the local authority**



